



Pre-school

Beddington

09.1e Early Education Funding Entitlement (EEF) for 2-, 3-, and 4-year-olds

This Policy was adopted by *ABC Pre-school Beddington* on 05/09/25.

Policy statement.

The Government provides free funding for all 3- and 4-year-olds and for some 2-year-olds, (subject to eligibility) for up to 15 hours per week. This is available in the term after your child turns 2 / 3 and is claimed on your behalf by the Pre-school. Each term we are asked by the Local Education Authority (LEA) to give estimated figures of 2-, 3- and 4-year-olds expected to be attending in the subsequent term. The term before they are eligible, we ask parents of qualifying children, to i) let us have sight of the child's birth certificate or passport and ii) to complete a declaration form. These forms are then inputted onto the LEA portal with the actual figures of children attending. The grant can be claimed for more than one setting, providing you do not claim for more than 15 hours in one week.

Extended Offer 30h

The Government has offered an extra 15 hours of childcare a week to working families of 3- and 4-year-olds and 30 hours of childcare a week to working families of children from 9 months (please see www.beststartinlife.gov.uk for further information, eligibility and criteria). If you think you are eligible for the extended entitlement it is your responsibility to confirm eligibility using the links provided on the best start in life website. If eligible, you will receive an eligibility code. You will need to share this code with your chosen childcare provider by filling out a parent declaration form. Your code will be verified before your child starts attending. ABC Pre-school are able to offer an extra 15 hours, and this will be offered as an extended lunch club (12.30pm - 3.30pm Monday - Friday.) following the Early Years Foundation Stage framework. You are able to claim the extended free entitlement in more than one setting. We will endeavour to work with you and any other provider you choose to take up your free entitlement.

ABC Pre-school Beddington is a Limited Liability Partnership number OC404553.

Policy 09.1e

Registered address: 71 Victoria Avenue, Wallington, Surrey. SM6 7JP. Email: contact@abcpreschool.xyz



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Procedures

- We are able to offer the Universal Funding (15 hours) Monday to Friday 09.30am -12.30pm, = 15 hours or 3 days a week 09.30am - 2.30pm. If you require the Extended Hours, we will be able to offer you, Monday to Friday 09.30am - 12.30pm + Afternoon session 12.30am - 3.30pm = 30 hours, or a variation of days and afternoons to suit your family's needs.
- Regulation requires childcare providers to enter into a separate funding agreement with parents/carers, called the Parent Declaration Form. The Parent Declaration Form must be signed and returned to the setting each term. If the Parent Declaration Form is not signed and returned to the setting, then Early Years Funding cannot be claimed and the full fees (without the Early Years Funding applied) will be charged.
- By signing the Parent Declaration Form, you are confirming where you are using your funded hours for the term. This means that after headcount day you cannot move your child's funding to another setting until the following term. If you wish to move your child and receive funding at another setting before headcount day and you have signed the Parent Declaration Form, then you will be charged full fees for the remaining term.
- If you are eligible for the Extended offer, it is your responsibility to apply for the eligibility code and return it along with the parent declaration form to the setting. It is the responsibility of the parent/carer to validate their code every three months. If the code is not validated, then Extended Early Years Funding cannot be claimed and the full fees (without the Early Years Funding applied) will be charged. If you fall out of eligibility, it is the responsibility of the parent/carer to inform the setting. Charges will then be applied.



• Places are allocated by arranging our waiting list in date order from the day we receive the application form. In addition, our policy takes into account siblings that already attend the Beddington

- setting and siblings who have recently left for Nursery or Reception. (The Admissions Policy may be seen on request or can be viewed on the Pre-school's website www.abcpreschool.xyz.)

Further guidance: <https://childcare-support.tax.service.gov.uk>

Required documentation

- Regulation requires childcare providers to obtain documentation to evidence eligibility for the Early Years Funding as per below.:
- **Supported 2-year-old Funded Childcare:** Child's birth certificate or passport, confirmation of eligibility (e.g. local authority confirmation letter/email code), parents/carers full name, date of birth, and national insurance number
- **Universal Funded Childcare:** Child's birth certificate or passport
- **Extended Funded Childcare (Working families):** Child's birth certificate or passport, parents/carers full name, date of birth, national insurance number, and eligibility code issued by HMRC.

Other types of funding

- **Special Educational Needs and / or Disability (SEND) Funding:** Every local authority has a SEND inclusion fund to support providers in meeting the needs of children with SEND. SEND funding is paid directly to the setting by Sutton.
- **Disability Access Funding:** 3-and 4-year-old children who receive a child Disability Living Allowance and Free Entitlement may be eligible for the Disability Access Fund (DAF). Please see <https://www.gov.uk/disability-living-allowance-children/overview>. The local authority pays



DAF directly to the setting as a fixed annual rate per eligible child. This funding cannot be shared across providers.

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- **Early Year Pupil Premium (EYPP):** EYPP is additional funding to help improve outcomes for eligible children. Sutton pay EYPP directly to the provider. EYPP is available to support children whose parents/carers are in receipt of Early Years Funding. Eligibility criteria can be found here: www.gov.uk/get-extra-early-years-funding